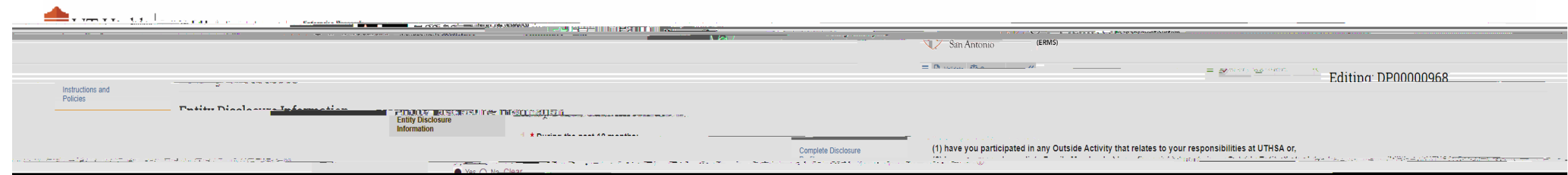


2. Click on Disclosures

1. Click on COI



3. Click on Edit Disclosure Profile



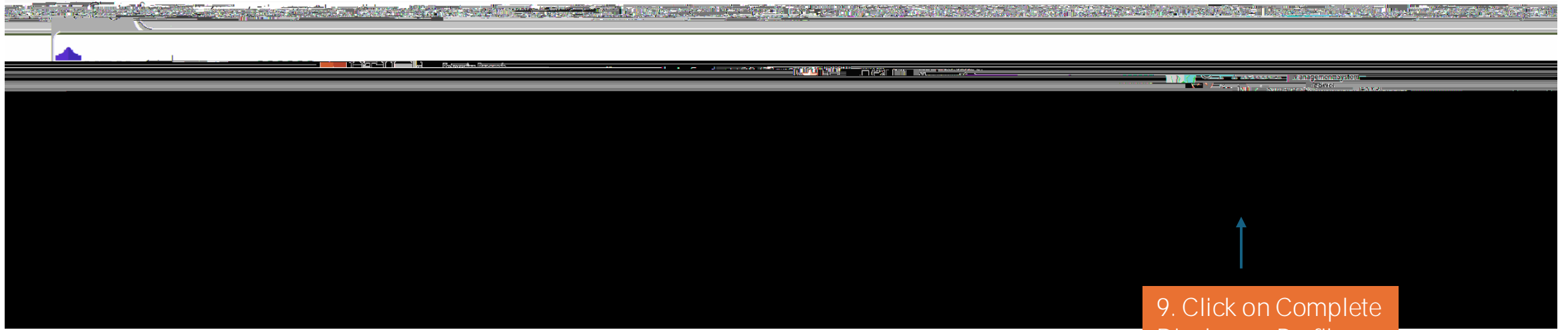
← 5. Click +Add to enter the completed pre-approval request on your Entity Disclosures.

↑ 4. If you have completed the outside activity, click Mark Complete.



6. Click yes to add the entity.

7. Click +Add to enter entity disclosure information.



9. Click on Complete Disclosure Profile Update.



